GOLF HIGHLANDS HOA
BOARD OF DIRECTORS MEETING
May 17, 2021

Minutes of the Board of Directors Meeting of the Golf Highlands HOA, Oxford, Michigan, held virtually using Zoom on May 17, 2021.

I. CALL TO ORDER.

The meeting was formally called to Order by the President, Brian Janks, at 7:08pm.

II. ROLL CALL OF BOARD MEMBERS.

Present: Brian Janks (President), Matt Wells (Vice President), Stacy Harris (Secretary), Christina Moser (Treasurer), Dustin Foster (Member at Large), Doug Harris (Committee Member – At Large)

III. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING.

There was a motion to adopt the Minutes from the April 26, 2021 HOA Board meeting by Matt, and Christina supported. The minutes were approved as submitted for the Golf Highland HOA Board of Directors Meeting from April 26, 2021.

IV. REPORTS OF OFFICERS.

a) **President –** no formal report
b) **Vice President –** no formal report
c) **Treasurer –**
   i. Financial Reports – The budget performance for April was discussed.
   ii. Customer Balance Report / Dues Outstanding – Sara is resending the dues invoice for Master homes lot #177 to the correct owner's address.
   iii. 781 Chelsea Ct. refinancing – A report of past dues was sent to Sara to forward to the mortgage company. With interest, the amount due to Golf Highlands HoA was calculated at $4718.58.
d) **Secretary –** no formal report

V. COMMITTEE REPORTS.

a) **Architectural Committee (report given by D. Foster):**
   i. Requests received since the last meeting.
      a. 1279 Glass Lake Circle – inground pool – still pending
      b. 1220 Glass Lake Circle – beach, firepit and retaining wall – approved
      c. 1380 Glass Lake Circle – install 7 trees – approved
      d. 568 Brooks Ct – remove & install deck – approved
      e. 1169 Chelsea Blvd – new roof – approved
      f. 1305 Glass Lake Circle – install pergola – approved
      g. 119 Rivercrest – inquiry about building a single-story ranch – approved with min 2300sqft and different floor plan than others on same street
      h. 1461 Glass Lake Circle – Brian questioned if a request was submitted for the French drain and sod replacement – no record of receiving any request
b) **Communications Committee:**

i. Subdivision garage sale – June 10-13 – Rosa posted an announcement at the mailboxes
ii. Replacement for Jen – no one volunteered in response to her request on Facebook

c) Beautification Committee:

i. Mulch for common areas – Will request/pay Luke to turn over mulch when weeding the common area flower beds. Will not install any new mulch this year.
ii. Little libraries – no update
iii. Grass and street trees – Grass is looking good around the new homes. For street trees – Need to confirm the addresses that do not have trees. Will then have Sara send out reminder letters (not violations) with a deadline for installation of 8/1/21.

VI. OLD BUSINESS.

a) 1119 Chelsea Blvd – boat/trailer in drive – per Brian, trailer is gone as of 5/17/21.
b) 1460 Glass Lake Circle – complaint regarding dog barking – response from homeowner that issue has been resolved
c) Equity Experts Contract – Brian still trying to contact Steven Hall.
d) Future Improvements plan –
   i. Irrigation to common areas without it – Cost estimate is approximately $19k for three common areas.
   ii. Shade trees and picnic tables at Birdie Beach – Trees are $300/trunk diameter inch from Brad Elling Tree Farm. Thinking that 3 trees would be good. Maintenance-free picnic tables are $850 each.
   iii. Develop a second beach at Rivercrest Park – May be able to complete using 2021 budget money for sand and some help from neighbors.
e) Install missing sidewalks on Brooks Lane & Cedar Street – Brian and the president from adjacent sub, Bay Village (Kitty Pugliese) to meet with the golf course to try to get cost sharing for Cedar Street sidewalk & Brooks Lane. No update.
f) Homeowner Survey for Improvements – Brian to call Jen about getting survey sent out. Will also include a note about working on missing sidewalks for cost sharing with Bay Village and the golf course.

VII. NEW BUSINESS.

a) Date for next board meeting – Monday, June 28th at 7pm

IX. ANNOUNCEMENTS. None

X. ADJOURNMENT.

The Golf Highlands HOA Board of Directors meeting was adjourned at 8:01pm by President Brian Janks.